Musaeus Event Booking Form
The Lethbridge Symphony String Quartet

Bookings are subject to availability, and should be initiated at least 30 days prior to ensure your event goes smoothly. Once we receive this form (hello@lethbridgesymphony.org, fax or mail), we will send you a contract for your event with payment details.

Our **Corporate Base Rate** is $1,250 for 2.5 hours total time (maximum 2 hours playing time, plus a 15-minute set-up and a 15-minute break), plus a $50 leader fee. Additional time is available at a rate of $100 per half-hour increment.

Out-of-town engagements incur an additional surcharge (20% up to 65km outside city limits, 40% for 66-160km outside city limits, 60% over 160km outside city limits) and mileage charged at $0.45/km. Specific repertoire requests may require an additional rehearsal fee of $250, along with any sheet music costs.

A 10% administrative fee will be added to the total.

Cancellations more than 10 business days prior to event will receive a 75% refund (excluding the administrative fee); cancellations less than 10 business days prior to event will received a 50% refund (excluding the administrative fee).

The performance area must be dry and at least 15° C at all times. Musaeus also requires four chairs without arms, an electrical outlet within 4 feet for stand lights or an appropriate length extension cord with 4 outlets, and a minimum 4-foot wide by 6-foot deep <u>level</u> space to perform. They will bring their own music stands.

Date of event: _____ Start time of event: _____

Music start time: _____ Arrival of musicians (***minimum 15 mins prior to music start***): _____

Type of event: _____ Client / contact name: _____

Phone: _____ Email: _____

Mailing address: _____

_____

Event location (include room number/name or tent or open-air): _____

Event dress code: _____ Alternate location in case of weather, if applicable: _____

Please indicate what the music will be used for, as well as any special music or other performance needs or requests (i.e. is this dinner music or wedding processional, etc., is a specific piece requested, and if so when is it to be presented):

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